



# Welcome to the Glenorchy City Bowls Club

---

(Home of the Glenorchy Lawn Bowls Centre)

## What you will need to know

<u>TOPIC</u>	<u>PAGE NUMBER</u>
Introduction	1
Contact Details	1
Constitution	1
Membership	1 & 2
The Management Committee	2
The Annual General Meeting	2
Opening hours	2 & 3
Communication Arrangements	3
Complaints Resolution	3
Insurance Arrangements	3 & 4
Pennant Requirements and Selection Processes	4
Use of Greens and Indoor Mats	5
Practice (Outdoor and Indoor Carpet Bowls)	5
Coaching/Mentoring	5
Club Championships	5
Barefoot Bowls	6
Summer Competition Bowls	6
Winter Competition Bowls	6
Club functions	6
Hire of Club Facilities	6 & 7
Volunteering opportunities	7 & 8
Wearing of Uniforms	8

*This document has been developed to assist individual members to achieve the best possible outcomes from their association with the Glenorchy City Bowls Club.*

## Introduction

- Location - The Glenorchy City Bowls Club (GCBC) is located at 4 Alcorso Drive, Berriedale. Our premises include clubrooms as well as a newly installed synthetic carpet outdoor bowls green and a high quality natural grass green.
- History - GCBC was established in 1970 as the Berriedale Bowls Club Inc. at the instigation of a group of influential Glenorchy citizens inspired by the sport of lawn bowls. Since then the Club has enjoyed significant support and success, providing a rich social atmosphere for members to further their interests in bowls.
- Values - The Club aims to reflect the values of the local hard working community, providing access to the sport of lawn bowls and indoor carpet bowls at a reasonable cost. A vital objective is the provision of support and enhancement of fellowship between all members in a relaxed and friendly atmosphere.
- Activities - From its inception the Club has been active in delivering a high level of performance at all levels of lawn bowls, both in competitive and social settings. Contemporary standard facilities also exist for those interested in playing both competitive and social indoor (carpet) bowls. The clubrooms now provide excellent opportunities for conducting a wide range of fundraising and other social activities.

## Contact Details

- Glenorchy City Bowls Club, 4 Alcorso Drive, Berriedale, Tas., 7011
- Phone (03) 62491272
- President Leigh McAdam (03) 62497387
- Secretary Doug Lowe (03) 62494204
- Treasurer Alvin Watson (03) 62491272
- Email glenorchycitybc@gmail.com

## Constitution

The Club is an incorporated association operating under its Constitution and Rules. Copy of the Constitution is available at the clubrooms.

## Membership

- Categories - The Club has five categories of membership; they are:-

First Year Full Member	\$110.00 pa
Full Member	\$215.00 pa
Junior Full Member	\$110.00 pa

Social Playing Member (Indoor)	\$ 80.00 pa
Junior Social Playing Member	\$ 25.00 pa
Social Member (non-playing)	\$ 25.00 pa

- Fee Payment Arrangements -Annual subscriptions, as applying to the above categories of membership, become due and payable each year following the Annual General Meeting of the Club and, in the case of full and social playing members, shall be paid not less than two weeks prior to the opening of the respective pennant season.

To accommodate individual circumstances special arrangements can be made with the Treasurer for the progressive payment of subscriptions on mutually agreed terms.

### **The Management Committee**

The Management Committee is responsible for the management of the property and affairs of the Club and is elected annually at the Annual General Meeting.

The Management Committee comprises the President, two Vice Presidents (one male & one female), the Secretary and the Treasurer, together with the Immediate Past President and five other Members who are full members of the Club.

### **The Annual General Meeting**

The Annual General Meeting of the Club must be held within three months of the end of the Financial Year and in recent times has been held on the third Sunday in June each year.

### **Opening Hours**

- Opening and Lockup Requirements – Members are provided with key access to the main gate and outdoor facilities, including the Kitty Room where all bowls mats, kitties, scoreboards and umpires gear etc are stored. It is the responsibility of each member to maintain keys in secure custody and ensure that all gates and doors are locked on departure.
- Bar Facilities – Are operated by appropriately qualified personnel each Thursday from 4:00pm to 6:00pm (approx.) as well as on competition days and during social functions.
- Competition Times – During the Summer Season the Club enters teams in outdoor competitions conducted on Wednesday, Thursday and

Saturday and conducts barefoot bowls on Thursday evenings. Winter social outdoor bowls is played on Monday and Saturday.

In addition, indoor (carpet) bowls is played on Monday evenings in Summer and Thursday evenings in Winter. During Winter there is also a pennant competition played on Wednesday afternoons and a social indoor competition known as “Fred’s Friday” that is played on Friday afternoons.

- Maintenance Arrangements – General and greens maintenance is usually conducted on Tuesday and Friday mornings.

### **Communication Arrangements**

- Noticeboards - All information requiring the attention of members is delivered primarily through the Main indoor Noticeboard located at the eastern end of the clubrooms and for the ladies specifically, on their noticeboard at the western end of the Bar. General information regarding selection is placed on the noticeboard in the window of the Kitty Room for Men and on the Ladies noticeboard for the Ladies.
- Newsletters - The President’s Newsletter is circulated to all members on average once monthly, providing a valuable summary of activities within the Club. The Newsletter also provides important early notification of activities taking place later in the year regarding competition, social activities, requests for assistance etc.
- Website Member information is regularly posted on the Club website - [www.glenorchycitybc.bowls.com](http://www.glenorchycitybc.bowls.com)
- Change of Member Details - To ensure that the Club can always keep in touch, members are requested to notify the Secretary of any changes to their phone numbers and residential or email address details.

### **Complaints Resolution**

It is important to the Club that any complaints or concerns from members are dealt with as soon as possible. Issues should be raised with any member of the Management Committee who have responsibility for ensuring that matters are dealt with in a timely manner. If necessary, a letter outlining issues of concern can be forwarded to the Secretary.

### **Insurance Arrangements**

An insurance policy is maintained by the Club which provides qualified cover for members in the areas of public liability, excess medical and for

personal effects left on Club premises. Relative details can be sought from the Secretary.

### **Pennant Requirements and Selection Processes**

- Selection Committee – The Selection Committee for outdoor bowls is elected at the Annual General Meeting and has overall responsibility for team selection. Selectors for indoor (carpet) bowls are elected from within the playing group.
- Notification of Selection – Outdoor bowls players will be notified of their selection by way of listing on appropriate noticeboards. Any amendments to rosters, particularly in lower divisions, are distributed separately and will be available to all players. Indoor (carpet) bowlers will be informed of their selection through notification by appointed team managers.
- Travel Arrangements – It is the responsibility of individual players to ensure that they arrive at playing venues by the appointed time. Car-pooling between players is encouraged.
- Home Duty Roster – The Selection Committee will allocate a rink of players responsible to fill the home duty roster when outdoor games are played at home. Duties of these players include filling urns and setting afternoon tea tables, raising/lowering Club flags, inspection and equipping of greens, filling cold water drink containers, etc. Duty roster players should arrive at least 1 hour prior to the commencement of games to ensure that there is sufficient time to complete required tasks.
- Rosters and Venues – Bowls Tasmania produces an annual handbook that outlines details of outdoor bowls rosters and venues. Copy of this publication is available from the clubrooms at the start of the Summer Season.
- Raffles and Afternoon Tea – An afternoon tea break is normally held during the course of outdoor bowls games. A small fee applies for the provision of afternoon tea and members are also encouraged to participate in raffles conducted at these times.
- Rainy Days – Who to Contact – If in doubt regarding possibility of cancellation of play due to rain, be sure to contact your skip or team manager who will be in possession of any advice regarding a change in play arrangements or cancellation.

## **Use of Greens and Indoor Mats**

- Appropriate Footwear – Approved flat soled shoes are required to be worn when playing either outdoor or indoor (carpet) bowls at all times. Advice on acquiring the required footwear can be obtained from the Club.
- Consumption of Food/Drink – The consumption of food or drink is strictly prohibited over or within close proximity of either outdoor or indoor (carpet) bowls playing surfaces.
- Dumping of Bowls – The “dumping” or dropping of bowls is not permitted on outdoor playing surfaces. “Dumping” mats are available for use at the Club and additional coaching to improve playing techniques can also be sought.
- Observing Greens “closed” and “bowl this way” Signs - Players are required to observe greens “closed” and “bowl this way” signs put in place by the Greens Committee. Details of other outdoor bowls special requirements are posted on the “kitty room” windows. Greens are not normally available for practice on Tuesday or Friday mornings due to routine maintenance.

## **Practice (Outdoor and Indoor Carpet Bowls)**

- Practice Times – Official Practice times will be arranged by selection committees and players will be notified accordingly. Players are welcome to use the greens for practice at any time they wish, providing this does not clash with times the greens are closed or on pennant days.
- Protocols on Game Day - Protocols exist for practice undertaken prior to the commencement of games. Players should familiarise themselves with these requirements through conferring with their team managers.

## **Coaching/Mentoring**

Coaching and mentoring for current or new players can be arranged by the Club. All players are strongly encouraged to seek this assistance at any time.

## **Club Championships**

Types and timeframes – Outdoor bowls Club championships are held annually with separate events for male and female players. Entry and playing requirements are available from the commencement of the Summer season.

## **Barefoot Bowls**

Barefoot bowls on outdoor greens is held during the Summer season. Club members are encouraged to participate in this very enjoyable activity and bring along family and friends. Prizes and barbeque facilities are available for participants.

## **Summer Competition and Social Bowls**

- Outdoor Bowls - The Club seeks to enter as many teams as possible in Summer outdoor bowls competitions held on Wednesday (men's) (1.00pm), Thursday (ladies) (11.00am) and Saturday (non-gender specific) (1.00pm). Players are advised to arrive 30 minutes prior to the time of commencement. Games commence from late morning or early afternoon and would normally be completed by 5:00pm. Social outdoor bowls is also played on Monday afternoons throughout the Summer months.
- Indoor (Carpet) Bowls - The Club also enters several teams in a Summer pennant conducted for indoor (carpet) bowls on Monday evening between 7:00pm and 10:30pm.

## **Winter Competition and Social Bowls**

- Outdoor Bowls - Social outdoor bowls is played on Saturday and Monday afternoons. All Club members are encouraged to participate in these "off-season" events.
- Indoor (Carpet) Bowls - Pennant indoor (carpet) bowls is played on Thursday evenings between 7:00pm and 10:30pm as well as Wednesday afternoon between 1:00pm and 4:00pm.

## **Club Functions**

Social Functions are a regular feature of the Club's activities providing a wonderful opportunity for members and their friends and family to come together for activities such as dinner/dances, social indoor and outdoor bowls etc., all of which play a vital role in fund-raising initiatives.

## **Hire of Club Facilities**

- Hire of Clubrooms – Clubroom facilities are available to responsible organisations in accordance with mutually agreed terms which ensure the security and safety of the Club's assets. Included in such arrangements are the availability of bar services and kitchen facilities where requested. A cash deposit of \$250 is normally required at the time of booking.

- Hire of Greens – The Clubs two greens are available for hire. The standard Green Hire Fee is \$5.00 per person per session (normally two hours). Terms of hire include a requirement for footwear to be completely appropriate and that the safety and security of the Club’s assets are assured.
- Hire of Equipment – Hire of equipment is allowed subject to the approval of the Chairman of the Greens Committee and/or the Officers of the Club. Arrangements for such hire require the return of equipment to be in the condition applying to it at the time of collection. A hire fee may also apply.

### **Volunteering Opportunities**

- Bar Staff – Approval from the Management Committee can be sought to volunteer as one of our much valued bar staff. All bar staff are required to complete an approved Responsible Service of Alcohol (RSA) course. This course can be conducted “on-line” and can take as little as 3 hours to complete. Reimbursement of course fees is provided by the Club.
- Greens and General Maintenance – General maintenance and maintenance of Club greens is carried out by a dedicated band of volunteers who usually get together twice weekly. Those interested in helping need only turn up during the times that maintenance is undertaken in order to offer assistance. As well as providing invaluable support to the Club, participants could expect to receive a good understanding in the use of equipment and other skills associated with the upkeep of outdoor bowls greens.
- Fundraising – Fundraising in the form of dinner/dances, raffles, trade tables, BBQs and the like is undertaken by an enthusiastic group of Club members. Assistance with fundraising activities is always greatly appreciated as is the offering of new ideas for fundraising activities.
- Administrative Working Groups – From time to time the Management Committee may seek the assistance of members with the development administrative processes associated with Club activities. Areas to be covered may include financial management, marketing, Constitution reviews, etc. Expression of interest in participating in these working groups will be notified by newsletter.
- Coaches & Umpires – Members are encouraged to take advantage of opportunities provided through accredited courses to qualify as coaches



and/or umpires. Coaches and umpires are in short supply and it is an objective of the Club to considerably boost our numbers in this regard.

### **Wearing of Uniforms**

- Purchasing Arrangements – The wearing of a uniform is only required for those participating in competition outdoor bowls. Tops in Club colours are only available from the clubrooms. Other items such as trousers, shorts, hats, belts, socks and shoes, with the approved bowls logo can be obtained from the Bowls Shop located at the Buckingham Bowls Club.
- When to Wear – Full uniform must be worn when playing in outdoor pennant competitions, various bowls carnivals, during the grand finals of Club championships, the new season open day and at other times as advised.

**-oOo-**

### **WE ARE PROUD TO NOTE & THANK OUR SPONSORS**

**BERRIEDALE SERVICE CENTRE**  
All Mechanical Repairs – New Car Warranty Servicing  
Tyres, Wheel Alignments – Full Driveway Servicing  
625 Main Road, Berriedale  
Phone 62752829

**ROSETTA STORE & BAKERY**  
IGA Express – Grocery, Bakery, Delicatessen  
502 Main Road, Montrose  
Phone 62727483

**DECOREARTH – Landscape Supplies**  
47 Jackson Street, Glenorchy  
Phone 62729660

**CLARENCE LIFESTYLE VILLAGE**  
1 Piper Road, Geilston Bay  
Phone – (Freecall) 1800559037

**GREENWOOD PINE**  
Fencing, Koppers Logs, All Treated Timbers  
493 Main Road, Glenorchy  
Phone 62721066

**ROSETTA PHARMACY**  
500-502 Main Road, Montrose  
Phone 62726967

**CHIGWELL BUTCHERY**  
**Shop 1, Allunga Road, Chigwell**  
**Phone 62497231**

**BANJOS BAKERIES**

**THORPE AND TURNER TRAVEL ASSOCIATES**  
**127 Macquarie Street, Hobart**  
**FREECALL 1 800 039 998**

**THEY LOYALLY SUPPORT OUR CLUB**  
**PLEASE REMEMBER TO SUPPORT THEM!**